MINUTES OF THE JUNE 22, 2017 MEETING OF THE
PETALUMA HEALTH CARE DISTRICT BOARD OF DIRECTORS

CALL TO ORDER

President Hempel called the meeting to order at 8:08 AM in the lobby conference room at 1425 N. McDowell Blvd.

PRESENT

Elece Hempel
Fran Adams, RN, BSN
Josephine S. Thornton, M.A.
Joseph Stern
Becky Monday

ALSO PRESENT

Ramona Faith, CEO, PHCD
Babs Kavanaugh, BK Consult

CALL FOR CONFLICT

President Hempel called for conflict. There was none.

MISSION AND VISION

Director Monday read the mission and vision of the Petaluma Health Care District.

The mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.

Petaluma Health Care District envisions: A healthier community; a thriving hospital; local access to comprehensive health and wellness services for all.

CONSENT CALENDAR

A motion was made by Director Adams to approve the June 22, 2017 Agenda which was seconded by Director Stern. This motion was passed by a vote of 5 ayes (Directors: Hempel, Monday, Adams, Thornton, Stern) and 0 noes.
PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

There were no board comments.

EFFECTIVE BOARD GOVERNANCE SESSION

Board members and CEO Ramona Faith participated in a workshop on Effective Governance with Governance Consultant, Babs Kavanaugh. The purpose of the session was to review best practices in governance, to reflect on governance roles and responsibilities and to evaluate the working processes used by the governance team to fulfill their responsibilities.

Components of Governance Effectiveness

The workshop opened with a brief discussion about what makes an effective board. The following key concepts of effective boards were highlighted.

Effective boards
  - Are mission driven and share a common message.
  - Have a clearly defined governance structure that all members agree to hold themselves accountable to follow
  - Have clearly defined roles and responsibilities and structures and processes to support them

Governance Roles and Responsibilities

Five core governance roles were discussed, noting the documents or strategies that demonstrate the role.
  - Set the Direction
  - Establish the Structure
  - Provide Support
  - (Through actions &behaviors)
  - Ensure Accountability
  - Demonstrate Community Leadership

The governance team participated in an exercise to define criteria for effective community leadership.

Board Policies

The board reviewed the PHCD Board policies. Any revisions will be brought to a future Board meeting for consideration and adoption.

ADJOURN

President Hempel adjourned the meeting at 1:00 PM.

Submitted by Fran Adams, Board Secretary
Recorded by Erin Howseman, Board Clerk