

# AGENDA

## Petaluma Health Care District Board of Directors

Board Meeting

Date: Wednesday, August 19, 2020

Time: **5:00 pm –7:21 pm**

Virtual Meeting via Zoom (instructions on how to join below)

Due to the COVID-19 pandemic and the California Governor issuing an executive order suspending certain portions of the Brown Act PHCD Board Meetings are conducted as virtual meetings. The Petaluma Health Care District Board Meeting for Wednesday, August 19, 2020 will begin at 5:00 p.m. Please refer to the agenda on specific times for closed and open sessions.

- **Members of the public can observe or participate in the virtual meeting by:**

Clicking on the following Zoom link to join the virtual meeting:

<https://zoom.us/j/99801510007?pwd=UVFvVzRJY1d6aXdSbWVJaVA5eEZUQT09>

Passcode: 185066

Or join by telephone: 1-669-900-9128, Webinar ID: 998 0151 0007 | Passcode: 185066

- Public wanting to address the Board during *public comments on non-agendized or closed session items* can do so by joining the virtual meeting using the Zoom link above at 5:00 p.m., prior to the Board of Directors going into closed session.
- Public who cannot participate in the open public session, but want to provide public input can email their comment to [gstudebaker@phcd.org](mailto:gstudebaker@phcd.org) by **August 18 at 5:00 p.m.** and the comment will be read out loud during the open meeting. There will be 3 minutes allowed per public comment.

Meeting Roles:

Elece Hempel, President

Gina Studebaker

Leader

Recorder

### MISSION

*The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.*

### VISION

*The Petaluma Health Care District envisions a healthy community, a thriving hospital, and equitable access to health and wellness services for all.*

## COMMUNICATION NORMS

1. All communication will be accurate and brief
2. Board and staff will actively listen and respond honestly and respectfully
3. Always check your assumptions
4. Apply these principles at each Board meeting

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during *Public Comments* where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person. The Board is scheduled to receive no more than 15 minutes of public comments in total unless the Board approves a longer period. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item. The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month from 5:30 to 8:30 PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, [www.phcd.org](http://www.phcd.org).

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	<b>1. CALL TO ORDER</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Timekeeper</li> <li>• Call for Conflict</li> <li>• Mission and Vision</li> </ul>	(1 minute)	5:00 pm	Elece Hempel, Board President
	<b>2. CONSENT CALENDAR</b> The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> <li>○ Approval of August 19, 2020 Board Agenda</li> <li>○ Approval of July 22, 2020 Regular Board Meeting Minutes</li> <li>○ Approval of July 30, 2020 Special Board Meeting Minutes</li> <li>○ Approval of August 4, 2020 Special Board Meeting Minutes</li> <li>○ Approval of August 6, 2020 Special Board Meeting Minutes</li> <li>○ Approval of Financial Statements of May 31 and June 30, 2020</li> </ul>	Motion and Action (3 minutes)	5:01 pm	Elece Hempel, Board President
	<b>3. PUBLIC COMMENTS</b> (non-agenda items)	Informational (3 minutes)	5:04 pm	
	<b>4. BOARD COMMENTS</b> <i>52 Ways to be a Better Board: Chapters 49-50</i>	Informational (3 minute)	5:07 pm	Jeffrey Tobias, MD Board Treasurer
	<b>5. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b>	Action (1 minute)	5:10 pm	Elece Hempel, Board President

	<b>6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS</b>	Informational (1 minute)	5:11 pm	
	<b>7. ADJOURN TO CLOSED SESSION</b> a. <b>Government Code §54956.8</b> Closed Session; real property transaction; meeting with negotiator – (400 North McDowell Blvd.); Bouey & Black LLP; Best, Best and Krieger LLP; and Marine Street Consulting, LLC	Action (20 minutes)	5:12 pm	Elece Hempel, Board President
	<b>8. ADJOURN TO OPEN SESSION</b>	Action (3 minutes)	5:32 pm	Elece Hempel, Board President
<b>PETALUMA VALLEY HOSPITAL</b>	<b>9. PETALUMA VALLEY HOSPITAL</b> • SRM Alliance Board Update	Informational (20 minutes)	5:35 pm	David Southerland, VP, Operations, PSJH Jeffrey Tobias, MD, SRM Alliance, PHCD Board Representative
	<b>10. ADMINISTRATIVE REPORTS</b> • CEO Update ○ Community Education and Outreach Plan ○ Hurst, Brooks, Espinosa – This Week in Sacramento ○ ACHD Updates ○ PHCD Community Health Newsletter – August 2020 • CEO Annual Performance Review • District News Articles	Informational/ Discussion (15 minutes)	5:55 pm	Ramona Faith, CEO
<b>GOVERNANCE</b>	<b>11. COMMITTEE CHARTERS AND APPOINTMENTS</b>  <i>Public Comments</i>	Discussion/ Action (15 minutes)	6:10 pm	Elece Hempel, Board President
<b>GOVERNANCE</b>	<b>12. BOARD GOVERNANCE SELF-ASSESSMENT FOLLOW-UP</b> • Advocacy Policy  <i>Public Comments</i>	Discussion/ Action (15 minutes)	6:25 PM	Elece Hempel, Board President
<b>FINANCIAL SUSTAINABILITY</b>	<b>13. FINANCIAL SUSTAINABILITY</b> • Final Budget for FY 2020-2021 (distributed at the meeting) • Finance and Business Development Committee Report ○ Minutes of July 9 and August 13, 2020 • Quarterly Investment Report (distributed at meeting)  <i>Public Comments</i>	Discussion/ Action (15 minutes)	6:40 pm	Jeffrey Tobias, MD, Board Treasurer Andrew Koblick, Controller, PHCD Matthew Kelman, Exchange Bank
<b>COLLABORATION AND PARTNERSHIPS</b>	<b>14. PETALUMA EDUCATIONAL FOUNDATION AND PHCD PARTNERSHIP</b>	Discussion/ Action (15 minutes)	6:55 pm	Ramona Faith, CEO Halley Cloud, Program Community Manager, PHCD

	<i>Public Comments</i>			Maureen Highland, PEF, Executive Director
PETALUMA VALLEY HOSPITAL	<b>15. FORGING A NEW PATH FOR PETALUMA VALLEY HOSPITAL</b>	Informational/ (5 minutes)	7:10 pm	Ramona Faith, CEO
COMMUNITY HEALTH  COLLABORATION AND PARTNERSHIPS	<b>16. INFORMATIONAL ITEMS</b> <ul style="list-style-type: none"> <li>• Upcoming Events <ul style="list-style-type: none"> <li>○ <b>Community Meetings:</b> (Zoom webinar)  <b>Wednesday, August 19, 12:00–1:00 pm</b>  <b>Saturday, August 22, 9:00–10:00 am</b>  <b>Tuesday, August 25, 6:00–7:00 pm</b>  <b>Friday, August 28, 12:00-1:00 pm</b></li> <li>○ August 19 – Caring for Patients with Cardiovascular Disease Against the Backdrop of COVID-19 and Systemic Racism  <a href="https://www.careinnovations.org/caring-for-patients-with-cardiovascular-disease-against-the-backdrop-of-covid-19-and-systemic-racism-leadership-panel-webinar/">https://www.careinnovations.org/caring-for-patients-with-cardiovascular-disease-against-the-backdrop-of-covid-19-and-systemic-racism-leadership-panel-webinar/</a></li> <li>○ August 23 &amp; 30 – Anti-Racism and the Body: A Two Part Zoom Workshop for Educators and Community Organizers (TIDE: Team for Inclusivity, Diversity and Equity)  <a href="https://www.brownpapertickets.com/event/4683418">https://www.brownpapertickets.com/event/4683418</a></li> <li>○ August 27 – CHIPA Mental Health Work Group Meeting</li> <li>○ September 12 – Petaluma Educational Foundation (PEF) Bash</li> </ul> </li> <li>• Next Board Meeting <ul style="list-style-type: none"> <li>○ Special Board Meeting – Sept. 1, 2020, 7:30 am (Tentative Hold)</li> <li>○ Regular Board Meeting – Sept. 16, 2020, 5:00 pm</li> </ul> </li> <li>• District Ads / Newspaper Articles of Interest</li> </ul>	Informational (5 minutes)	7:15 pm	Ramona Faith, CEO
	<b>17. PLUS / DELTA/</b>	Input (1 minute)	7:20 pm	Elece Hempel, Board President
	<b>18. ADJOURN</b>	Action	7:21 pm	Elece Hempel, Board President

**CONFERENCE CALL LOCATION ADDENDUM**

<b>NAME</b>	<b>PHYSICAL ADDRESS</b>
Donald J. Bouey Bouey & Black LLP	1615 Bonanza Street, Suite 305 Walnut Creek, CA 94596
Cathy Salenko Best, Best and Krieger LLP	500 Capitol Mall, Suite 1700 Sacramento, CA 95814
Jonathan J. Spees Marine Street Consulting, LLC	930 S. Biron Drive Wisconsin Rapids, WI 54494