

# AGENDA

## Petaluma Health Care District Board of Directors

### Regular Board Meeting

Date: Wednesday, March 24, 2021

Time: **5:00 pm**

Virtual Meeting via Zoom (instructions on how to join below)

Due to the COVID-19 pandemic and the California Governor issuing an executive order suspending certain portions of the Brown Act PHCD Board Meetings are conducted as virtual meetings. The Petaluma Health Care District Board Meeting for Wednesday, February 24, 2021 will begin at 5:30 p.m. Please refer to the agenda on specific times for closed and open sessions.

- **Members of the public can observe or participate in the virtual meeting by:**

Clicking on the following Zoom link to join the virtual meeting: <https://zoom.us/j/95269300096> | Webinar ID: 952 6930 0096

Or join by telephone: 1-669-900-9128, Webinar ID: 952 6930 0096

- Public wanting to address the Board during *public comments on non-agendized or closed session items* can do so by joining the virtual meeting using the Zoom link above at 5:00 p.m., prior to the Board of Directors going into closed session.
- Public who cannot participate in the open public session, but want to provide public input can email their comment to [rfaith@phcd.org](mailto:rfaith@phcd.org) by **March 23<sup>rd</sup> by 3:00 p.m.** and the comment will be read out loud during the open meeting. There will be 3 minutes allowed per public comment.

#### Meeting Roles:

Elece Hempel, President

Ty Mooney, Board Clerk

Leader

Recorder

<b>MISSION</b>	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.</i>
<b>VISION</b>	<i>The Petaluma Health Care District envisions a healthy community, a thriving hospital, and equitable access to health and wellness services for all.</i>
<b>COMMUNICATION NORMS</b>	<ol style="list-style-type: none"><li>1. All communication will be accurate and brief</li><li>2. Board and staff will actively listen and respond honestly and respectfully</li><li>3. Always check your assumptions</li><li>4. Apply these principles at each Board meeting</li></ol>

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person. The Board is scheduled to receive no more than 15 minutes of public comments in total unless the Board approves a longer period. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item. The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month starting at 5:00 PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, [www.phcd.org](http://www.phcd.org).

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	RESPONSIBILITY
	<b>1. CALL TO ORDER</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Timekeeper</li> <li>• Call for Conflict</li> <li>• Mission and Vision</li> </ul>		Elece Hempel, Board President
	<b>2. CONSENT CALENDAR</b> The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> <li>• Approval of February 24, 2021 PHCD Board Meeting Minutes</li> <li>• Approval of January 31, 2021 Financial Statements</li> </ul>	Motion and Action	Elece Hempel, Board President
	<b>3. PUBLIC COMMENTS</b> (non-agenda items)	Informational	
	<b>4. BOARD COMMENTS</b> <ul style="list-style-type: none"> <li>• <i>52 Ways to be a Better Board – Chapters 5 &amp; 6</i></li> </ul>	Informational	Jeffery Tobias, Director
	<b>5. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b> <b>Government Code §54957.6</b> Closed Session regarding employee matters	Action	Elece Hempel, Board President
	<b>6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS</b>	Informational	

	<b>7. ADJOURN TO CLOSED SESSION</b> <b>Government Code §54957.6</b> Closed Session regarding employee matters	Action	Elece Hempel, Board President
	<b>8. ADJOURN TO OPEN SESSION</b> <ul style="list-style-type: none"> <li>• President Reports Out</li> </ul> <i>Public Comments</i>	Action	Elece Hempel, Board President
	<b>9. PUBLIC COMMENTS</b> (non-agenda items)	Informational	
	<b>10. ADMINISTRATIVE REPORTS</b> <ul style="list-style-type: none"> <li>• Presidents Report</li> <li>• CEO Report <ul style="list-style-type: none"> <li>○ ACHD Update</li> <li>○ Youth Cardiac Screening Event September 2021</li> <li>○ Marine Street Consulting, LLC Contract</li> </ul> </li> <li>• District News Articles/ Ads</li> </ul>	Informational/ Discussion	Ramona Faith, CEO
<b>FINANCIAL SUSTAINABILITY</b>	<b>11. FINANCIAL SUSTAINABILITY</b> <ul style="list-style-type: none"> <li>• Finance Committee Minutes March 8 &amp; 15, 2021</li> <li>• Approve RFP Document, Timeline, Screening Criteria and Process to Identify an Investment Advisor</li> <li>• Future PHCD Office Space</li> <li>• Exchange Bank PHCD 4Q 2020 Report</li> </ul> <i>Public Comments</i>	Discussion/ Action	Andrew Koblick, Controller Jeffery Tobias, Treasurer
	<b>12. PETALUMA HEALTH FOUNDATION</b> <ul style="list-style-type: none"> <li>• Approve Participation Interest Form, Process and Timeline</li> <li>• Funding Community Need</li> </ul> <i>Public Comments</i>	Discussion/ Action	Ramona Faith, CEO
<b>STRATEGIC PLAN</b>	<b>13. APPROVE UPDATED STRATEGIC PLAN</b>  <i>Public Comments</i>	Discussion/ Action	Ramona Faith, CEO

<p><b>COMMUNITY HEALTH COLLABORATION AND PARTNERSHIPS</b></p>	<p><b>14. INFORMATIONAL ITEMS</b></p> <ul style="list-style-type: none"> <li>• Upcoming Events <ul style="list-style-type: none"> <li>○ “May Your Health Move Forward”, Petaluma Walking Day Reimagined – Month of May</li> <li>○ <a href="#">CHIPA Quarterly Meeting</a> – April 13<sup>th</sup> from 12-1:30pm</li> <li>○ <a href="#">CEO Diversity, Equity &amp; Inclusion Training</a> with ACHD - March 29<sup>th</sup> from 3-4pm</li> <li>○ <a href="#">The Critical 6: Essential Workplace Attributes for Health Care Professionals</a> with ACHD – March 30<sup>th</sup></li> <li>○ City Council Meeting Proclamation of May as Health District Month – April 5<sup>th</sup></li> <li>○ <a href="#">YouthTruth Data Discovery Webinar</a> – April 9<sup>th</sup> from 12-1:30pm: Community Foundation of Sonoma County</li> <li>○ <a href="#">YouthTruth Data Interactive Workshop</a> – April 16<sup>th</sup> from 12-1:30pm: Community Foundation of Sonoma County</li> <li>○ <a href="#">TIDE Workshop</a> – April 18<sup>th</sup>, May 2<sup>nd</sup>, and May 16<sup>th</sup> from 1-3pm: Building allied behavior through a racial equity lens. A workshop for people who benefit from white privilege.</li> <li>○ <a href="#">Santa Rosa JC Virtual Fundraiser</a> – June 3<sup>rd</sup> at 5pm</li> <li>○ ACHD Annual Meeting – September 22-24<sup>th</sup></li> </ul> </li> <li>• Next Board Meeting <ul style="list-style-type: none"> <li>○ Board Meeting April 21, 2021</li> </ul> </li> <li>• Articles of Interest</li> </ul>	<p>Informational</p>	<p>Ramona Faith, CEO</p>
	<p><b>15. PLUS/ DELTA/</b></p>		<p>Elece Hempel, Board President</p>
	<p><b>16. ADJOURN</b></p>		<p>Elece Hempel, Board President</p>

**CONFERENCE CALL LOCATION ADDENDUM**

NAME	PHYSICAL ADDRESS
<p>Donald J. Bouey Bouey &amp; Black LLP</p>	<p>1615 Bonanza Street, Suite 305 Walnut Creek, CA 94596</p>
<p>Jonathan J. Spees Marine Street Consulting, LLC</p>	<p>930 S. Biron Drive Wisconsin Rapids, WI 54494</p>